FEEDBACK AND EVALUATION FORM
INFORMATION LITERACY COMPONENT – GRADE 10

NAME

SURNAME

GROUP

2016

INFORMATION LITERACY
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WITS EAST CAMPUS MAP
## MEANING OF COMMONLY USED WORDS

<table>
<thead>
<tr>
<th>WORD</th>
<th>Explain in your own words:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Information</td>
<td></td>
</tr>
<tr>
<td>2. Library</td>
<td></td>
</tr>
<tr>
<td>3. Internet</td>
<td></td>
</tr>
<tr>
<td>4. Author</td>
<td></td>
</tr>
<tr>
<td>5. Title</td>
<td></td>
</tr>
<tr>
<td>6. Shelf number</td>
<td></td>
</tr>
<tr>
<td>7. Dictionaries</td>
<td></td>
</tr>
<tr>
<td>8. Encyclopaedias</td>
<td></td>
</tr>
<tr>
<td>9. Librarian</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>---</td>
<td>---</td>
</tr>
<tr>
<td>10.</td>
<td>Borrowing / returning</td>
</tr>
<tr>
<td>11.</td>
<td>Photocopying</td>
</tr>
<tr>
<td>12.</td>
<td>Computer</td>
</tr>
<tr>
<td>13.</td>
<td>Typing</td>
</tr>
<tr>
<td>14.</td>
<td>Printing</td>
</tr>
<tr>
<td>15.</td>
<td>Searching / finding</td>
</tr>
<tr>
<td>16.</td>
<td>Book</td>
</tr>
<tr>
<td>17.</td>
<td>Document</td>
</tr>
<tr>
<td>18.</td>
<td>Journal/Magazine</td>
</tr>
</tbody>
</table>
LIBRARY SERVICES (TYPES OF STUDY MATERIAL)

The list below is an indication of library services or actions you can do in the library. Please select the correct library services/actions you have used / know by circling:

Example:

1. Locating types of study material
   (a) Books
   (b) Dictionaries
   (c) Encyclopaedias
   (d) Maps
   (e) CD’s
   (f) Atlases
   (g) Magazines
   (h) A – G
   (i) Plants
   (j) All of the above

2. Circulation services
   (a) Borrowing
   (b) Returning
   (c) Renewing
   (d) Paying fines
   (e) Buying stationery
   (f) Buying books
   (g) A – D
   (h) All of the above

3. Asking for help from Library Staff
   (a) To find / locate study material
   (b) To search Internet
   (c) Teaching science subject
   (d) To ask street names
   (e) A – B
   (f) All of the above

4. Photocopying
   (a) Making copies
   (b) Tearing off book pages
   (c) Stealing library material
   (d) A
   (e) All of the above

5. Computers
   (a) Typing, saving and printing
   (b) Searching Internet
   (c) Finding Information
   (d) Borrowing computer
   (e) A, B & C
   (f) All of the above
THE EWITS CATALOGUE:

FINDING READING MATERIALS

Question 1
What is the location of this book: The real hip hop: battling for knowledge, power, and respect in the LA underground?

Question 2
What is the shelf number and status of this book: Creating and maintaining an information literacy instruction program in the twenty-first century?

Question 3
Who is the Author of the following book: Rocket Propulsion Elements: an introduction to the engineering of rockets?

Question 4.
What are the titles of the books written by Author? Mofokeng, S.
### SEARCHING AND LOCATING MATERIAL FROM THE SHELVES

**GROUP EXERCISES**

**Question 1**

Please search and find in the catalogue the location, shelf number and status of the book below:

<table>
<thead>
<tr>
<th>Title</th>
<th>Location</th>
<th>Shelf Number</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Out of water: design solutions for arid regions.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Question 2**

Please search and find in the catalogue the location, shelf number and status of the book below:

<table>
<thead>
<tr>
<th>Title</th>
<th>Location</th>
<th>Shelf Number</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Go home or die here: violence, xenophobia and the reinvention of difference in South Africa</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Question 3**

Please search and find in the catalogue the location, shelf number and status of the book below:

<table>
<thead>
<tr>
<th>Title</th>
<th>Location</th>
<th>Shelf Number</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Responsible teenage sexuality: a manual for teachers, youth leaders, and health professionals</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Question 4**

Please search and find in the catalogue the location, shelf number and status of the book below:

<table>
<thead>
<tr>
<th>Title</th>
<th>Location</th>
<th>Shelf Number</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Facebook effect: the real inside story of Mark Zuckerberg and the world’s fastest-growing company</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
**Question 5**
Please search and find in the catalogue the location, shelf number and status of the book below:

<table>
<thead>
<tr>
<th>Title</th>
<th>Location</th>
<th>Shelf Number</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>My vote is my secret</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Question 6**
Please search and find in the catalogue the location, shelf number and status of the book below:

<table>
<thead>
<tr>
<th>Title</th>
<th>Location</th>
<th>Shelf Number</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>A guided approach to learning chemistry</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Question 7**
Please search and find in the catalogue the location, shelf number and status of the book below:

<table>
<thead>
<tr>
<th>Title</th>
<th>Location</th>
<th>Shelf Number</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student stress, burnout and engagement</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Group 8**

**Question 1**
Please search and find in the catalogue the location, shelf number and status of the book below:

<table>
<thead>
<tr>
<th>Title</th>
<th>Location</th>
<th>Shelf Number</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Use both sides of your brain: new mind-mapping techniques</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
**COMPARISON OF THE INTERNET AND THE LIBRARY**

**QUESTION SHEET**

**GIVE THREE ADVANTAGES AND DISADVANTAGES OF INTERNET**

<table>
<thead>
<tr>
<th>ADVANTAGES OF USING INTERNET</th>
<th>DISADVANTAGES OF USING INTERNET</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>3</td>
<td>3</td>
</tr>
</tbody>
</table>

**GIVE THREE ADVANTAGES AND DISADVANTAGES OF USING A LIBRARY**

<table>
<thead>
<tr>
<th>ADVANTAGES OF USING A LIBRARY</th>
<th>DISADVANTAGES OF USING A LIBRARY</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>3</td>
<td>3</td>
</tr>
</tbody>
</table>

**PRESENTATION EXERCISE**

SABC WEATHER REPORT:  [http://www.sabc.co.za/weather](http://www.sabc.co.za/weather)

APPENDIX 1: KEY TERMS AND VOCABULARY

- **Author** – writer of a book, it can be an article, chapter or other complete work
- **Borrow / return** – to obtain or receive (something) on loan with the promise or understanding of returning it or its equivalent.
- **Computer** – is a device or machine for making calculations or controlling operations that are expressible in numerical or logical terms. Computers are made from components that perform simple well-defined functions. The complex interactions of these components endow computers with the ability to process information. If correctly configured (usually by programming) a computer can be made to represent some aspect of a problem or part of a system...A computer is a device that accepts information (in the form of digital data) and manipulates it for some result based on a program or sequence of instructions on how the data is to be processed. General-purpose machine that processes data according to a set of instructions that are stored internally either temporarily or permanently.
- **Dictionaries** – An alphabetical listing of words with their meanings, spellings, variant forms, pronunciation, etymology, synonyms, antonyms, usage examples, etc., usually in a single language. Items which can help you understand terminology and concepts. Suggest synonyms, related terms, and scientific names, and is a useful resource to consult when formulating and refining your research strategy. It is a reference book containing an alphabetical list of words with information about them
- **Document** – writing that provides information (especially information of an official nature). It may be an item of information that users want to retrieve. It could be a text file, a Web page, a newsgroup posting, a picture etc.
- **Encyclopaedias** – a reference work (often in several volumes) containing articles on various topics (often arranged in alphabetical order) dealing with the entire range of human knowledge or with some particular speciality. A book or set of books containing many articles arranged in alphabetical order which deal with either the whole of human knowledge or with a particular part of it
- **Information** – is a term with many meanings depending on context, but is as a rule closely related to such concepts as meaning, knowledge, instruction, communication, representation, and mental stimulus
- **Internet** – an electronic network of computers that includes nearly every University, Government and research facility in the world. It is a global network connecting millions of computers
o **Librarian** – a professional person trained in library science and engaged in library services. A librarian is one who has the care of a library and its contents, selecting the books, documents and non-book materials which comprise its collection, and providing information and loan services to meet the needs of its users.

o **Library** – is a very large collection of resources (books, videos, maps, electronic resources, etc), a room where books are kept

o **Magazine / Journal** – Magazines and journals are types of periodicals. A periodical is a publication which appears at regular (periodic) intervals e.g. weekly, monthly, and quarterly, etc. A journal is a periodical usually written by professors, researchers, or experts in a subject area, and not intended for the general public. A magazine is intended for general reading, e.g. YOU, Drum, True Love, these articles are general in nature, and are not necessarily written by academic specialists.

o **Photocopying** – Photocopying is a process which makes paper copies of documents and other visual images quickly and cheaply. A photocopy made on a Photostat machine

o **Printing** – reproduction by applying ink to paper as for publication. Printing is the process of applying ink to paper or other objects in order to reproduce words or images.

o **Searching / finding** – exploring thoroughly; scrutinizing; penetrating; trying; as a searching discourse, a searching eye. Searching is the act of trying to find something or someone. One can distinguish between two forms of search. One may search for an item that is known to exist, with the intent to locate it, and one may search for an item whose existence is uncertain, in order to ascertain whether it exists or not.

o **Shelf number** – a combination of numbers and letters assigned to a book to identify its contents and give it a precise location (address) on the library shelves. (Library of Congress is used in the Wits library). Shelf number helps you find on which shelf the books/materials you are looking for are located on the floors e.g. 1-3 of the library.

o **Title** – topic, name of the item, the heading

o **Typing** – the process of inputting text into a device, such as a typewriter, computer, or a calculator, by pressing keys on a keyboard.
### APPENDIX 2 - ADVANTAGES AND DISADVANTAGES OF INTERNET

<table>
<thead>
<tr>
<th>ADVANTAGES OF USING INTERNET</th>
<th>DISADVANTAGES OF USING INTERNET</th>
</tr>
</thead>
<tbody>
<tr>
<td>Up-to-date information from around the world.</td>
<td>Anyone can put whatever he/she likes – the information is not always accurate or true.</td>
</tr>
<tr>
<td>Many viewpoints.</td>
<td>Can be difficult to find information</td>
</tr>
<tr>
<td>Can be used with little computer training</td>
<td>Cannot answer all the questions</td>
</tr>
<tr>
<td>Can be viewed / opened at home, work, anywhere in the world.</td>
<td>Web addresses changes and sites disappear.</td>
</tr>
<tr>
<td>Print documents and watch movies / videos</td>
<td>It may cost money to get certain types of information.</td>
</tr>
<tr>
<td>Can be viewed on a variety of devices such as smartphones, iPad etc.</td>
<td>It is not free</td>
</tr>
<tr>
<td>Can be used 24/7</td>
<td>Speed can be slow.</td>
</tr>
</tbody>
</table>
FEEDBACK AND EVALUATION FORM  INFORMATION LITERACY COMPONENT – GRADE 10

What did you expect to learn from the library project?

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What new skills have you learned as a result of this course?

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How will you apply what you have learned back at school?

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Do you use a computer at school?
YES  ……………………..NO.............................................................................................

If yes, how many hours a day/ or week?................................................................................

What would you like to see in future courses?

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Do you have a library available at your school?

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How often do you visit your school library or a community library?

SCHOOL LIBRARY

COMMUNITY LIBRARY

Any other comments you would like to make?

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