research question
researchers
Supervisors /PI
Collaborators
Institutions
data collectors
Commencement of data collection
End date of data collection
Description of methodology
Funders

Type of data collected
i.e. numeric or gis
sample
universe
subject specific i.e. polygon in GIS
size of data

types of analysis
software used
hardware used
persons doing analysis
record of analytical processes
changes or additions made to raw data
description of final data set
keywords
search terms
ethics: specific issues i.e. privacy
access conditions
published findings i.e. papers