In other codes such as Chicago:

Reference lists will necessarily be missed by the compilers.

Correct referencing is not mere pedantry. We编 writers use
and will enable the reader to retrieve them.

References should be the final source for researchers. The present
References are contained in the Publication Manual (2010), and
American Psychological Association (APA) Items, Notes for
the most widely used style in the social sciences is based on the
APA Reference Style.

Reasons for Reference

INTRODUCTION
alone in-text citations must be represented in the reference list.

Every source in the reference list is identified in the text of the article (APA, 2001).

Journals require reference lists, not bibliographies. Always use the last two letters of the author's last name to determine the order of the work. If several works by the same author are cited in the same text, list them in the reference list in the order in which they were used in the text. If the reference citation requires a date, include a date for each work.

Reference list versus bibliography

The various conventions cannot always be able to guarantee references that are absolutely accurate. Further, the systems and databases may not reflect all citations accurately. In order to ensure references listed are accurate, a separate reference list should be used at the end of the document.
IN-TEXT REFERENCES
I. The initials in each entry follow the standard abbreviation.

II. Use initials for the first name only if the last name is not clear.

III. If there are two authors, use the last name of the first author and the initials of the second name to distinguish them.

IV. Use initials for the first author only if the last name is not clear.

V. If the last name is clear, use the initials of both authors.

VI. Use initials for both authors if the last name is not clear.

VII. If there are more than two authors, list the first author's initials followed by a comma and the last author's full name.

VIII. Use the same initials for all authors in the same publication.

IX. Use the initials of authors on the same page follows the order of the authors on the page.

X. Use the initials of authors on different pages follows the order of the authors on the paper.

XI. Use the initials of authors on different papers following the order of the authors on the paper.

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XIII. Use the initials of authors on different papers following the order of the authors on the paper.

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XLV. Use the initials of authors on different papers following the order of the authors on the paper.

XLVI. Use the initials of authors on different papers following the order of the authors on the paper.

XLVII. Use the initials of authors on different papers following the order of the authors on the paper.

XLVIII. Use the initials of authors on different papers following the order of the authors on the paper.

XLIX. Use the initials of authors on different papers following the order of the authors on the paper.

L. Use the initials of authors on different papers following the order of the authors on the paper.
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also be provided. I intended
detailed as personal communications, in these cases the initials
are not a reference, as is unimaginable. If it is rather to be seen
(1). Personal communication (November 10, 2001)

27. Personal communication

No hill stops the child's
The child is placed at the end of the next line.
The whole block must be indented 3 mm.

Such is our power and how powerful we

29. Hebrew, 7:32, Revised Standard Version
When we look up in a secure place,

30. Have we not created you of a female

26. Korean, block quotation


32. Bible, second edition, several at once.

33. (Harmonies, 49)

34. Hebrew, first citation

35. Ps. 1193. verse 1965.

36. 2nd place, subsequent citation

37. There were before the world came into existence. Being

38. Thereafter the minimum is sufficient.

39. However, be it known a slight to whom version of translation

40. Classical works must have in-text references, but are not to be

41. Stand-alone in-text references
THE REFERENCE LIST: COMMON SOURCES
CHAPTER 3

Types of E-books

E-books: Electronic Publications

E-books are digital versions of print books. They are typically accessed through online databases, libraries, or publishers' websites. E-books can be read on computers, tablets, or e-readers. They offer several advantages over print books, such as searchability, annotation tools, and the ability to access multiple formats.

Types of E-books:

1. EPUB (Electronic Publication in Universal Exchange Format)
2. PDF (Portable Document Format)
3. MOBI (Mobile Binary)

Benefits of E-books:

- Convenience: E-books can be accessed from anywhere with an internet connection.
- Portability: E-books are lightweight and easy to carry.
- Searchability: E-books allow for easy searching of text.
- Annotation tools: E-books often include features for taking notes or highlighting text.
- Accessibility: E-books can be accessible to those with visual impairments.

Challenges of E-books:

- Copyright issues: Digital rights management (DRM) can limit access and usage.
- Reading experience: Some readers may prefer the physical book experience.
- Interactivity: E-books may lack the interactivity found in print books.

Future of E-books:

E-books are becoming increasingly popular, and their use is expected to continue growing. Publishers are investing in new technologies to enhance the reading experience, such as interactive content and augmented reality features.
A 42. Ordinary website no author, no date, no pagination

http://www.bullyingstatistics.com/consequences.html

41. Blog

http://www.bullyingstatistics.com/consequences.html

40. Journal article from an database


B. (2005). Bullying severity during school excercise in

39. Article in scholarly journal edited or more authors


The date of retrieval must not be supplied. Date of retrieval is
DATE AND EDITION

46. Book, copyright notice

47. Book, no author

48. Book, translated by

49. Book, compiled by

50. Book, elements, sources,

FORMATS, ETC.

LESS COMMON ELEMENTS, SOURCES,
<table>
<thead>
<tr>
<th>Title: The South African Pocket Oxford Dictionary of Current English</th>
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<tr>
<td>Author: Cape Town OUP</td>
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<tr>
<td>First Edition 1960</td>
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<td>ISBN 0 622 30969 4</td>
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<td>Cambridge University Press</td>
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49. Dictionary, edition not clear, 6th impression


47. Book, no date of publication, no city

is no author

See example 55 for the placement of the edition statement where there

book, and contains new books.

copyright date. New editions, however, are updated versions of the

impressions are reprints, and must be listed in front of the

publication (c.e., first published 1996).
Place of Publication

Begin with a capital letter. Inclusion in the description is not authorized by a citation.

Sometimes not only the title but also the sub-title is worth

Come to the section if it is influential

Precede the sub-title with a colon and begin with an initial capital letter.

Appendix B (2003), Edward Albee's A Little Night Music

51, Book, Subtitle

50, Book, No title
CONFERENCES, PAPERS, POSTERS, PROCEEDINGS


58. Yearbook: Ambitious Ideas, Multiple Publishers


59. Yearbook, Ambitious Ideas, Multiple Publishers


60. Conference Proceedings, Volume 1


61. Conference Proceedings, Volume 2


62. Conference Proceedings, Volume 3


63. Conference Proceedings, Volume 4


64. Conference Proceedings, Volume 5


65. Conference Proceedings, Volume 6


66. Conference Proceedings, Volume 7


67. Conference Proceedings, Volume 8


68. Conference Proceedings, Volume 9


69. Conference Proceedings, Volume 10


70. Conference Proceedings, Volume 11


71. Conference Proceedings, Volume 12


72. Conference Proceedings, Volume 13


73. Conference Proceedings, Volume 14


74. Conference Proceedings, Volume 15


75. Conference Proceedings, Volume 16


76. Conference Proceedings, Volume 17


77. Conference Proceedings, Volume 18


78. Conference Proceedings, Volume 19


79. Conference Proceedings, Volume 20


80. Conference Proceedings, Volume 21


81. Conference Proceedings, Volume 22


82. Conference Proceedings, Volume 23


83. Conference Proceedings, Volume 24


84. Conference Proceedings, Volume 25


85. Conference Proceedings, Volume 26


86. Conference Proceedings, Volume 27


87. Conference Proceedings, Volume 28


88. Conference Proceedings, Volume 29


89. Conference Proceedings, Volume 30


90. Conference Proceedings, Volume 31

Town: Tabere
65. Afrikaans essays

An explanation note is added in square brackets.

Nqul, N.S. (1997). The Khaba engangement [Southern Ndebele
64. Book in Southern Ndebele

NON-ENGLISH BOOKS

63. Conference paper: online

http://www.jecon.uct.ac.za/2006/papers/proceedings/63

http://www.jecon.uct.ac.za/2006/papers/proceedings

62. Conference paper: online and formally published

Linguistic conference papers should not be cited unless they are formally published.

Unfortunately, conference papers are not always formally published. Despite these issues, they often serve as useful sources. Each or more of these publications.

246–251) Polokwe, ANESA

Association for Mathematics Education in South Africa (pp.
GOVERNMENT PUBLICATIONS

for the Wharton Foundation. (1987). Historical Papers Collection, University of

ARCHIVAL SOURCES

The accession or order number must be given in brackets.

DISCUSSIONS OF THEES DATABASE

1. Doctoral theses. From a podcast database.

The construction of instrumental music


DISCUSSIONS OF THEES DATABASE

1. Doctoral theses. From a podcast database.

The construction of instrumental music
The proposal details are given as separate statements in an appendix. With proposals, the better decisions of all likely are more probable. Government estimates have more in common with measurable than

382, No. 1744


79. Government Gazette, part 1

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Standard 2. For maintenance, implementation date 1991.
Department of Education and Culture (d) Scheme of Work

78. Scheme of Work. National Core details supplied. Premised

For whose books. City and publishers are quoted


Grades 1–3. Revised from

assessment policy statement (CAPS). English home language

Department of Basic Education (DBE) Curriculum and

77. National Curriculum Statement, our/the

20/14 p. 85 see example 12 above

3. To credit students in four columns (DBE, 2011a, p. 12). (DBE)

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Incomes of the sense of others. In this case, these concerns were

Concerns tall stops. Colour, sensation, etc. may be inserted in

Proposal

assessment policy statement (CAPS). Mathematics Grade 8

Department of Basic Education (DBE) Curriculum and

76. National Curriculum Statement, Print. Various cover and
values, education and democracy. Preceding
Department of Education (2001), August 18, Ministry of
84. Monograph published by government department.
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National Curriculum Statement: Grades 4-6 (schools),
the


82. Provincial Education, Prem

110. Retrieved from
http://www.gov.za/document/education/presidential-gazette-

110. Retrieved from
http://www.gov.za/document/education/presidential-gazette-

81. Provincial Government, Online

13), Green Paper for Post-School Education and Training, (2012, January
Department of Higher Education and Training (2012, January

08, Government gazette, Online


Magazines and Newspapers

97. Peer commentary on an article, unnumbered.

96. Peer commentary with its own title.

95. Book review, unnumbered.

94. Peer commentary.

93. Peer commentary includes a table that under.

92. Peer commentary.

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11. Peer commentary.

method but are urged to use their method consistently.

The image illustrates a chart with various data points and categories. The chart is divided into sections, each representing a different aspect of the study. The data points are color-coded, with each category highlighted in a different color. The chart is accompanied by a legend that explains the color coding.

The rewards associated with this method include increased comprehension, improved retention, and better understanding of complex concepts. These benefits are achieved through the active engagement of the learner with the material. The method is particularly effective for visual learners, as it provides a concrete representation of abstract ideas. Additionally, the visual nature of the chart makes it easier to see patterns and trends, which can aid in decision-making and problem-solving.

The fourth method, although more time-consuming, offers a deeper understanding of the material, as it encourages critical thinking and analysis. This method involves a step-by-step approach, starting with the identification of key concepts and then building upon them to develop a comprehensive understanding.

Credits for graphs, tables, pictures, maps

[Numbered list of credits]
Figure 19. Graph: Diversity of sampled households Address with permission from Behrendt (2012, p. 41).

Figure 18. November shows in space and time. Grade 3
photographed.

The caption of a photograph is a duplicate space and may include legend tags.

The measurements must be taken and the unit stated. In this
The dimensions must be given in the order required with units,
depth. The line must be in italics, single word capitals.
The content of the legend is:

A: Enlarged view of the complement

Base, in degrees,

Order, and the date, medium, dimension. The collection is:
In the publication itself and in all entries of the art work.


Edisonian University of the Witwatersrand
Leadwood (Adansonia), 370 x 400 (cm)
Figure 2.4. John Boyd. The Complementation
2006.

128. Caption in a single line; Self-punctuated sentence.

necessary for eye contact.


Figure 2.3. 23rd October 2003. Photo credit: Steve Parker.

127. Caption Image from an open access database. no

obtained. Image used with

Figure 2.2. Example of a book vendor.

permission.

125. Caption, Map reproduced from a book.

A note: © Hunt, I can make (and, p. 39), Reproduced with

permission.

Map 2. Clusters of different populations across souther.
FINIS

and weakens the credibility of the writer.

Highly respected sources such as these is frustrating to the reader
included in the reference list. An article that relies heavily on
references be cited in the body of the text (see 27) but not
notes, etc. cannot be retrieved by the reader, and should
phone calls, conversations, letters, e-mails, lectures, because

133. UNCOVERABLE SOURCES

Secondary sources

134. SECONDARY SOURCES

cited. Cited as primary sources, but course packs are
publication, and if this original publication then must be
Each reading in a course pack first appeared in another

135. UNIVERSITY COURSE PACKS

body of the text (see 21-26 above).

They need slightly special treatment when being cited in the
is secondary and no need to include them in the reference list.

References that are internationally accepted and understood. These
are excellently well known and are divided into numbered

136. CLASSICAL WORKS

IN THE REFERENCE LIST

SOURCES NOT TO BE INCLUDED
INDEX